

Products

Create Product

You can create a product by filling in the required fields. When you select a Product Category, the associated variation fields (such as capacity, color, size, type, or weight) linked to that category will appear. You can then provide the necessary variations. The Product Code field will suggest a code by default, but you can update it if needed. Ensure you carefully input the product price. If everything is correct, click the save button to store the product.

The screenshot shows the 'Add New Product' form in the DNA system. The interface includes a dark sidebar on the left with navigation options: Dashboard, Sales, Purchases, Products (selected), All Product, Add Product (highlighted), Expired Products, Print Labels, Bulk Upload, Category, Brand, Unit, Model, Racks, Shelves, and Stock List. The main content area is titled 'Add New Product' and features a 'View Website' button. At the top right, there are language and user settings: English, Hello, and New Business. The form contains several input fields: Product Name (placeholder: Enter Product Name), Category (dropdown: Select Category), Unit (dropdown: Select one), SKU / Code (placeholder: 0003), and Low Stock Alert (placeholder: EX: 5). Below these is a section for 'Product price, stock' with a 'Single' toggle. This section includes fields for Quantity (placeholder: EX: 10), Cost exc. tax (placeholder: Enter Purchase Price), Cost Inc. tax (placeholder: Enter Purchase Price), Profit (%) (placeholder: Enter profit margin), and MRP/Sales Price (placeholder: Ex: 10). Action buttons 'Bulk Upload' and 'Save & Published' are located at the top right of the form area.

Expired Product List

Here, you can view the expire Product list with filtering options available. The list can be exported as Excel, CSV, and there is also a print option. By clicking the "View" button, you can see details in a pop-up window.

View Website >>

New Business
English
Hello
New Business

Expired Products

Show- 10

SL.	Image	Product Name	Code	Brand	Category	Unit	Purchase Price	Sale Price	Stock	Expired Date	Action
1		Chocolate Muffin	MUF001	BakeDelight	Muffins	Pcs	RM2.12	RM4	55	29 Sep, 2025	⋮
2		Egg Tart	PAS003	RoyalBakery	Pastries	Pcs	RM2.65	RM5	85	06 Oct, 2025	⋮
3		Mini Sandwich Box	SNK001	BakeHub	Snacks	Boxes	RM8.48	RM15	22	10 Oct, 2025	⋮
4		Cheese Tart	PAS002	SweetBite	Pastries	Pcs	RM3.18	RM6	80	11 Oct, 2025	⋮

Print Labels

The Barcode Label Module in POS Pro allows users to generate and print barcode labels for selected products. Users can choose which information appears on the labels, including business name, product name, price, product code, packing date, and barcode. Each label uses the size defined for the product, and paper settings can be adjusted to ensure proper printing. Users can preview labels before printing to verify layout and content.

View Website >>

English
Hello
New Business

Barcode Generate

Items	Code	Batch	Available Stock	Qty / No Of Label	Packing Date	Action

Information To Show In Labels

Business Name

Product Name

Product Price

Product Code

Print packing date

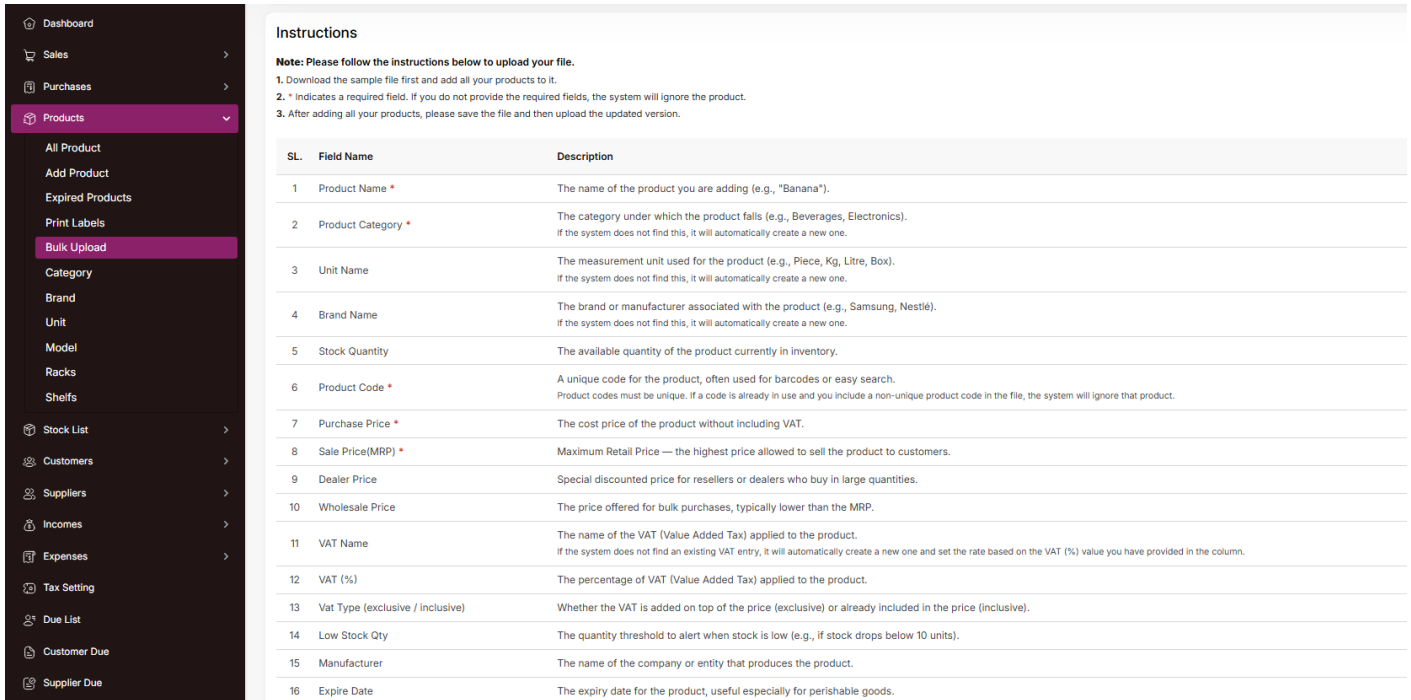
Show Price

Barcode Type *

Barcode Print Paper Setting

Bulk Uploads

From the **Bulk Upload** module, users can upload a list of products in bulk. You can download a demo Excel file by clicking the download file button. This file contains all the columns that need to be filled, and columns marked with an asterisk (*) indicate mandatory fields. After completing the file, use the **Choose File** option to select your edited file for bulk upload, then click the **Submit** button. All roles, conditions, and instructions are illustrated in the image below for better understanding.



Instructions

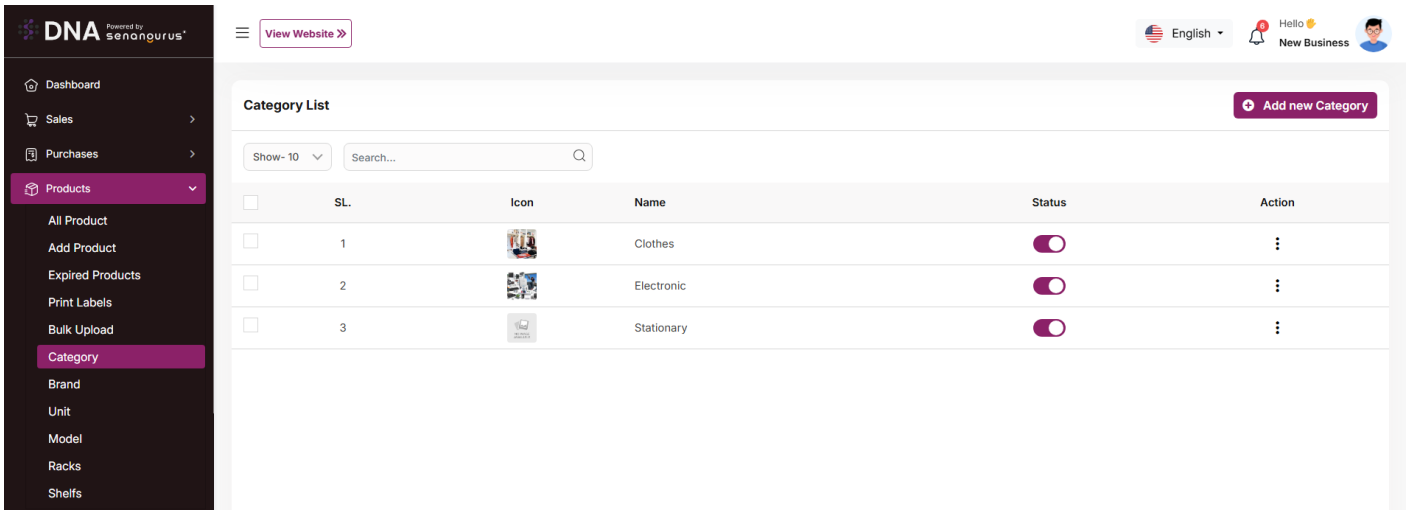
Note: Please follow the instructions below to upload your file.

1. Download the sample file first and add all your products to it.
2. * indicates a required field. If you do not provide the required fields, the system will ignore the product.
3. After adding all your products, please save the file and then upload the updated version.

Sl.	Field Name	Description
1	Product Name *	The name of the product you are adding (e.g., "Banana").
2	Product Category *	The category under which the product falls (e.g., Beverages, Electronics). If the system does not find this, it will automatically create a new one.
3	Unit Name	The measurement unit used for the product (e.g., Piece, Kg, Litre, Box). If the system does not find this, it will automatically create a new one.
4	Brand Name	The brand or manufacturer associated with the product (e.g., Samsung, Nestle). If the system does not find this, it will automatically create a new one.
5	Stock Quantity	The available quantity of the product currently in inventory.
6	Product Code *	A unique code for the product, often used for barcodes or easy search. Product codes must be unique. If a code is already in use and you include a non-unique product code in the file, the system will ignore that product.
7	Purchase Price *	The cost price of the product without including VAT.
8	Sale Price(MRP) *	Maximum Retail Price — the highest price allowed to sell the product to customers.
9	Dealer Price	Special discounted price for resellers or dealers who buy in large quantities.
10	Wholesale Price	The price offered for bulk purchases, typically lower than the MRP.
11	VAT Name	The name of the VAT (Value Added Tax) applied to the product. If the system does not find an existing VAT entry, it will automatically create a new one and set the rate based on the VAT (%) value you have provided in the column.
12	VAT (%)	The percentage of VAT (Value Added Tax) applied to the product.
13	Vat Type (exclusive / inclusive)	Whether the VAT is added on top of the price (exclusive) or already included in the price (inclusive).
14	Low Stock Qty	The quantity threshold to alert when stock is low (e.g., if stock drops below 10 units).
15	Manufacturer	The name of the company or entity that produces the product.
16	Expire Date	The expiry date for the product, useful especially for perishable goods.

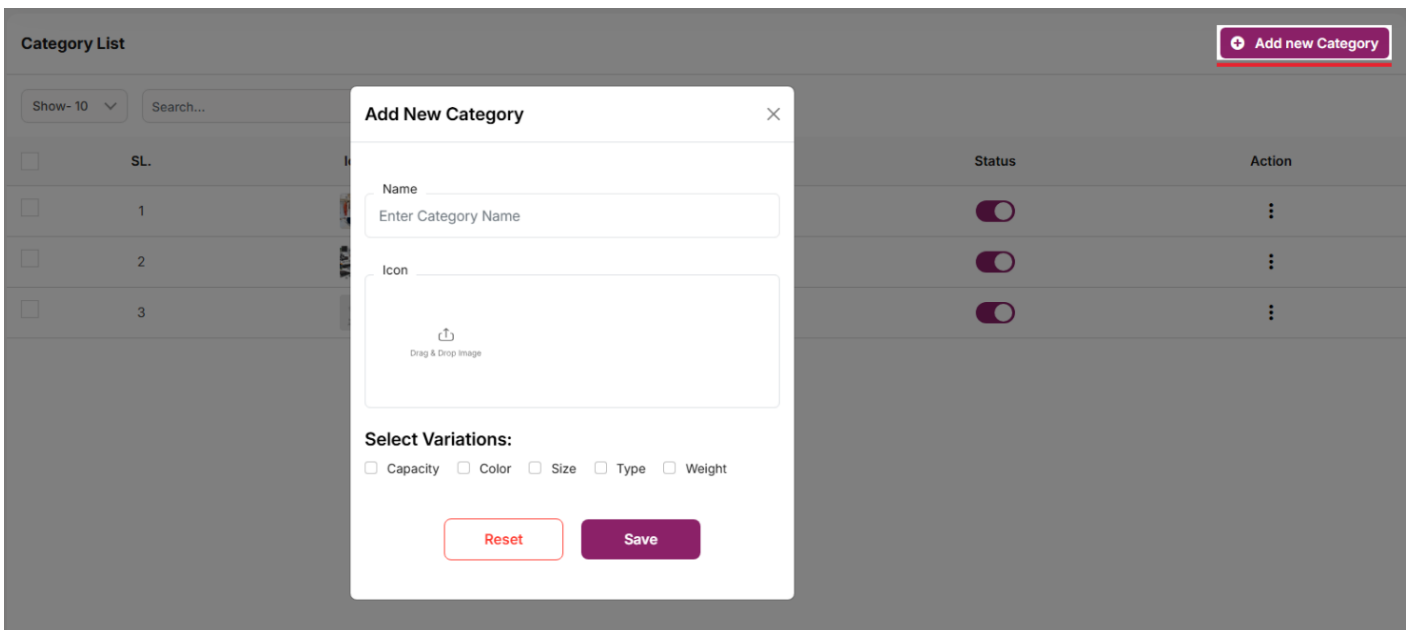
Category List

You can view the Category list with available filtering options. Furthermore, you have the ability to edit, delete, or use the multi-delete function.



Create Category

You can create a Category by filling in the required fields and selecting the desired variation.



Brand List

You can view the Brand list with available filtering options. Furthermore, you have the ability to edit, delete, or use the multi-delete function.

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View Website >>

English Hello New Business

Dashboard
Sales
Purchases
Products
All Product
Add Product
Expired Products
Print Labels
Bulk Upload
Category
Brand
Unit
Model
Racks
Shelfs
Warehouse Add-On >

Brand List

Show- 10 Search...

<input type="checkbox"/>	SL.	Icon	Brand Name	Description	Status	Action
<input type="checkbox"/>	1		Pilot	Pens	<input checked="" type="checkbox"/>	⋮
<input type="checkbox"/>	2		GAP	Clothes	<input checked="" type="checkbox"/>	⋮
<input type="checkbox"/>	3		Philips	Tech	<input checked="" type="checkbox"/>	⋮




+ Add new Brand

Create Brand

You can create a Brand by filling in the required fields.


Brand List

Show- 10 Search...

<input type="checkbox"/>	SL.	Icon	Brand Name	Description	Status	Action
<input type="checkbox"/>	1		Pilot		<input checked="" type="checkbox"/>	⋮
<input type="checkbox"/>	2		GAP		<input checked="" type="checkbox"/>	⋮
<input type="checkbox"/>	3		Philips		<input checked="" type="checkbox"/>	⋮

Create Brand

Brand Name
Enter Brand Name

Icon

Drag & Drop Image

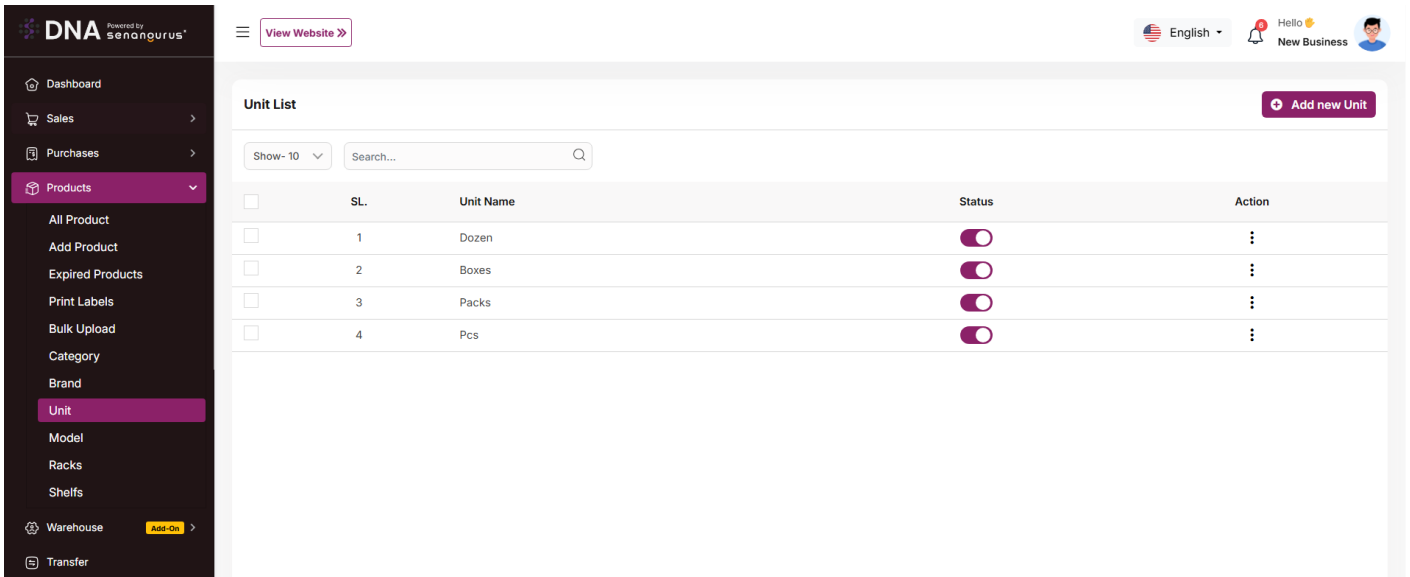
Description
Enter Description

Reset Save

+ Add new Brand

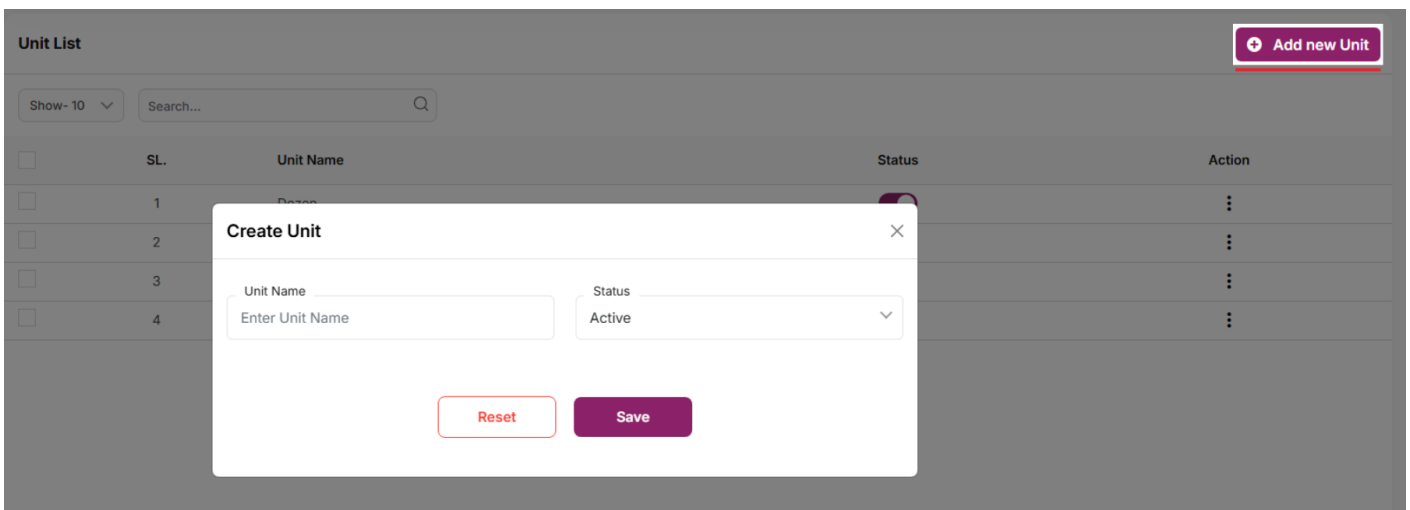
Unit List

You can view the Unit list with available filtering options. Furthermore, you have the ability to edit, delete, or use the multi-delete function.



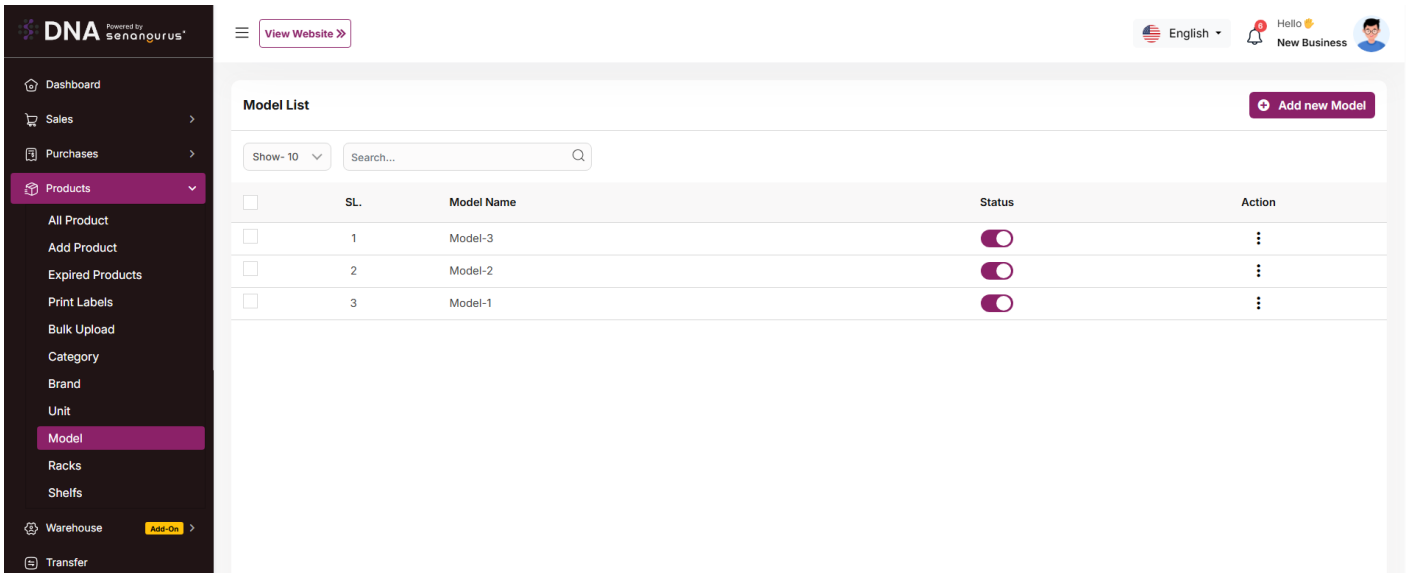
Create Unit

You can create a Category by filling in the required fields.



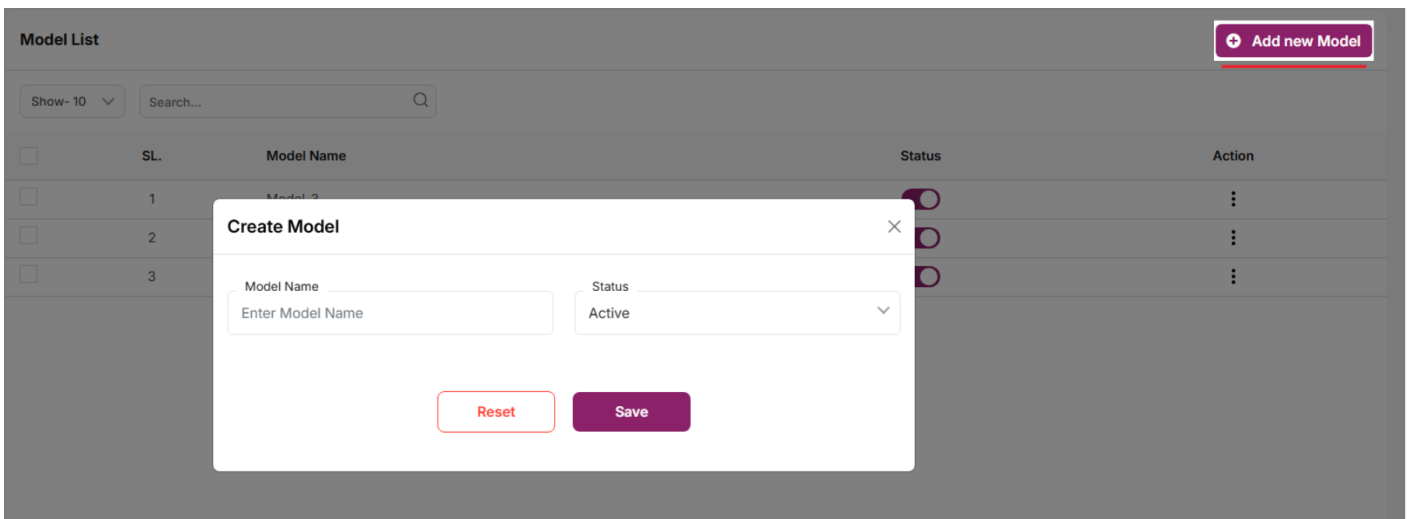
Model List

You can view the model list with available filtering options. Furthermore, you have the ability to edit, delete, or use the multi-delete function.



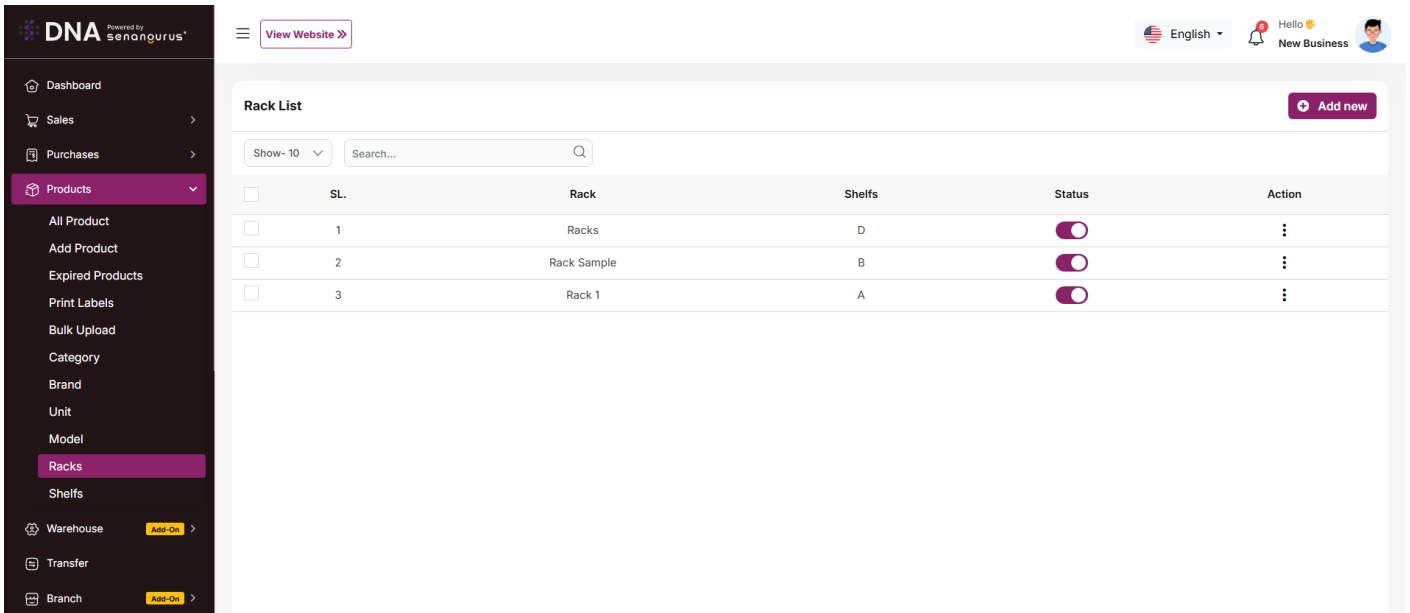
Create Model

You can create a model by filling in the required fields.



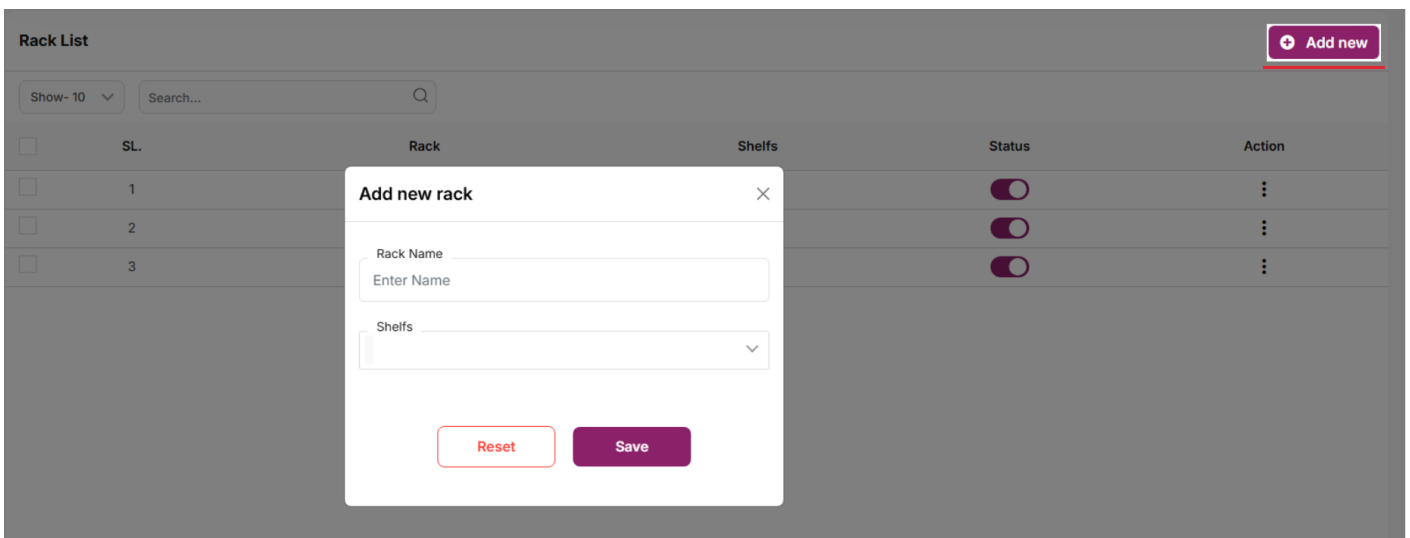
Rack List

You can view the rack list with available filtering options. Furthermore, you have the ability to edit, delete, or use the multi-delete function.



Create Rack

You can create a rack by filling in the required fields.



Shelf List

You can view the shelf list with available filtering options. Furthermore, you have the ability to edit, delete, or use the multi-delete function.

Shelf List [+ Add new](#)

Show- 10

<input type="checkbox"/>	SL.	Name	Status	Action
<input type="checkbox"/>	1	D	<input checked="" type="checkbox"/>	⋮
<input type="checkbox"/>	2	C	<input checked="" type="checkbox"/>	⋮
<input type="checkbox"/>	3	B	<input checked="" type="checkbox"/>	⋮
<input type="checkbox"/>	4	A	<input checked="" type="checkbox"/>	⋮

Create Shelf

You can create a shelf by filling in the required fields.

Shelf List [+ Add new](#)

Show- 10

<input type="checkbox"/>	SL.	Name	Status	Action
<input type="checkbox"/>	1	D	<input checked="" type="checkbox"/>	⋮
<input type="checkbox"/>	2		<input checked="" type="checkbox"/>	⋮
<input type="checkbox"/>	3		<input checked="" type="checkbox"/>	⋮
<input type="checkbox"/>	4		<input checked="" type="checkbox"/>	⋮

Add shelf ✕

Name

Reset
Save

Revision #4

Created 30 September 2025 02:42:37 by Admin

Updated 13 October 2025 01:36:15 by Admin