

Email Notification Settings

Email Setup in Business Settings:

Emails to customers/suppliers and users can be sent through UltimatePOS for various purposes. For example, Sale/Purchase Email Notification, Recurring Invoice Notifications etc

In order to send these notifications, the email details are to be set up in Business Settings.

Steps for Setting Mail Details

Follow the steps below to add this

Step 1: Go to Settings > Business Settings > Email Settings.

Step 2: Add the required details

- MAIL_DRIVER=smtp
MAIL_HOST=
MAIL_PORT=
MAIL_USERNAME=
MAIL_PASSWORD=
MAIL_ENCRYPTION=

You can get in contact with your hosting provider for any of the values above.

For example with Gmail it looks like below:

- MAIL_DRIVER=smtp
MAIL_HOST=smtp.gmail.com
MAIL_PORT=587
MAIL_USERNAME=
MAIL_PASSWORD=
MAIL_ENCRYPTION=TLS

Some hosting disable port 587 and due to that email may not work, contact your hosting provider & they will enable it.

Use either TLS or SSL, don't type both. Also, provide the port according to the given encryption used.

Step 3: After adding all the details, click the test SMS button to check if the configuration is correct.

If it gives some error, you can fix it accordingly.

If you are using GMAIL SMTP check the procedure mentioned in this document – [Gmail-SMTP_Document](#)

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