

Change Return

Suppose during POS the total payment amount by a customer is \$250, but the customer pays \$300 cash.

In this case, the cashier needs to return \$50 cash to the customer.

So, enter all these details in the system, follow the below steps:

1. Click on the “**Multiple Pay**” button. It will open a popup
2. Enter the paid amount by the customer (\$300 here)
3. On the right side, it will show a “Change Return” Amount. This amount needs to be returned to the customer
4. Click on finalize button to save the sales.

The change amount is shown in the invoice. To create a custom label for change return **Go to Settings -> Invoice layout** change the ‘change return label’ to a required label and save the changes.

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